

**JOINT ARCHIVES COMMITTEE**

A meeting of the Joint Archives Committee was held on 29 March 2017.

**PRESENT:** Councillors N Wilburn and L Young

**OFFICIALS:** R Horniman, J McNally, R Hobbins, M Frreman, D Marlborough

**APOLOGIES FOR ABSENCE:** Councillor C Quartermain

**DECLARATIONS OF INTERESTS**

None declared

**16/17 JOINT ARCHIVES COMMITTEE - QUORUM**

A formal notice had been issued to all concerned of a meeting of the Joint Archives Committee to be held on 29 March 2017.

At the appointed time of 10.30 am the following were present:-

Councillors L Young (Middlesbrough Council) and Councillor N Wilburn (Stockton Borough Council).

Apologies for absence: Councillor C Quartermain (Redcar and Cleveland Council)

Officers: R Horniman, J McNally, A Clayton, R Hobbins, M Freeman and D Marlborough

Part 4, Paragraph 16, of the Council's Constitution states that if after a period of five minutes there is still not a quorum, the meeting will adjourn immediately. Remaining business will be considered at a time and date fixed by the Chair or at the next ordinary meeting.

The quorum of a meeting will be the greater of 3 or one quarter of the whole number of Members. As three Members were required to achieve a quorum, the Chair declared there was not a quorum present, and adjourned the meeting, with the remaining business to be considered at the next meeting of the Committee.

**16/18 TEESSIDE ARCHIVES - FUTURE ACCOMMODATION**

Meeting Adjourned

**16/19 JOINT ARCHIVES COMMITTEE - SERVICE LEVEL AGREEMENT**

Meeting Adjourned

**16/20 PROJECTED BUDGET OUTTURN 2016-2017 AND BUDGET APPROVAL 2017-2018**

Meeting Adjourned